



Patrika Foundation is looking for a highly passionate and competent individual for the post of **Policy Outreach- Democracy**

Qualifications:

The individual should possess-

- Professional and academic background in mass communication, journalism or related humanities domains from Tier 1 colleges and institutes of eminence.
- An aptitude to transform the organization's legacy of public-spirited campaigns into a sustainable model and showcase an entrepreneurial mindset to take forth the mission of the Foundation
- A drive to foster lasting communication links with prospective funders and donors.
- Excellent quantitative and qualitative research skills combined with a non-partisan research ethic.
- Proficiency in written and verbal communication skills (English and Hindi).
- Outstanding organization skills and attention to detail; proven ability to advance projects with hands-off supervision while being accountable for the accuracy of outputs.
- Background in policy outreach at a civil society organization will be an added advantage.

Responsibilities

- Supporting the organization in identifying and building opportunities for influencing policy dialogues and outcomes.
- Helping to foster and maintain relationships with stakeholders to educate them about the organisation's work, and inform them of prospective partnerships.
- Performing as a resource person for prospecting and outreach of funders to support campaigns and initiatives on Democracy and providing support for program coordination and events efforts.
- Drafting and designing outreach materials, including print, web and social media content.

- Working as part of the communications team on the design, creation, and promotion of creative policy-focused content including democracy-specific talk shows and events.
- Coordinating and assisting in the documentation of running and upcoming campaigns in the Democracy vertical.

Please send your CVs to

info.patrikafoundation@in.patrika.com